TEAM EAGLE

Assignments 3 & 5

Team Eagle – Thursday 28th January 2021

Attendees: Sarah B, Fatima (Chair), Nathan, Sarah C, Hannah

Apologies: Nil

Chair: Fatima Babar

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| Item | Details | Actions |
| Confirmation of task division | |  |  |  | | --- | --- | --- | | **Section** | **Weight** | **Owner** | | Deliverables | (part of the 50% from project description) | Fatima & Hannah | | Team profile | 5% | Fatima | | Tools | 5% | Hannah | | Project Description | 50% | Sarah C & Hannah & Nathan | | Skills & Jobs | 15% | Hannah – with help from Sarah C | | Feedback | 7.5% | Group | | Group Reflection | 7.5% | Group | | HTML/ CSS | 10% | Fatima | | Video Scripting | 5% (A5) | Sarah B | | Video Creation | 15% (A5) | Nathan | | Continuity/ References |  | Sarah B | | Submission PDFs |  |  | | Division of tasks confirmed |
| Breakdown of Project Description | Sarah C will guide the team as to where other members can help her out. | Sarah will have it ready by Sunday |
| Prototyping using Adobe XD. | Discuss and breakdown to smaller tasks (First wireframe, then mock-up, then prototype). What sort of website/application are we going for? What are the main components to be included on the website? What are potential users looking for in this kind of application? | MVP features – Target audience is employers –  Hannah has started learning Adobe XD for prototyping purposes. |
| Video Presentation | Discussion on the style, platform etc.  Any tips from Thomas’s session?  Draft deadline for script and storyboard: Thursday 4th January? (as it is due on the 7th of January) | Video will be in advert style – Nathan will look at creative cloud applications that can be used for animation.  Draft of storyboard will be completed by next Thursday (4 Jan). |
| Other things | Spark Plus Completed?  Everyone forked the A2 repo?  When are our first drafts due?  – discuss deadline  Any other questions | All members have finished Spark Plus.  Drafts deadline will be decided in next meeting once the members have had a clearer idea of their tasks. |
| Next meeting | Sunday, 31st Jan, Chair: Nathan - Sunday |  |